

St Helens Parish Council

Chairman: Cllr Jonathan Bacon Clerk: Jacky Matthews



Office of the Parish Clerk,
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SUMMONS

You are hereby summoned to attend the **Annual General Meeting** of St Helens Parish Council, to be held on
Monday 15th May 2023 at 7pm in St Helens Pavilion,
for the purpose of transacting the following business.

The meeting will be followed by the Monthly Meeting of the Parish Council which will commence as soon as the Annual General Meeting has concluded.

Jacky Matthews,
Clerk.

AGENDA - ANNUAL GENERAL MEETING

- 01-23/24 APOLOGIES FOR ABSENCE**
- 02-23/24 DECLARATIONS OF INTERESTS and REQUESTS FOR DISPENSATION**
(Members are reminded of the need to maintain their register of interests)
1. To invite Members to declare any pecuniary or other prejudicial interest they might have in the matters on this agenda (Members with pecuniary or prejudicial interests must leave the room for the relevant items);
 2. To receive requests for and, if appropriate, grant dispensation to take part in debate or decisions on items.
- 03-23/24 ELECTION OF CHAIR FOR 2023-24**
- 04-23/24 ELECTION OF VICE CHAIR FOR 2023-24**
- 05-23/24 MINUTES**
To approve & sign the minutes of the meeting held on Monday 9th May 2022
- 06-23/24 CHAIRMAN'S ANNUAL REPORT**
- 07-23/24 PC MEETING DATES**
Agree dates for meetings in the forthcoming year, second Monday of Calendar month, no meeting in August.
- 08-23/24 COUNCILLORS AREAS OF RESPONSIBILITY**

- 09-23/24 REPRESENTATIVES TO OUTSIDE BODIES**
Agree Councillor representatives with the following:
IWALC (Isle of Wight Association of Local Councils)
BHAG (Bembridge Harbour Advisory Group)
AONB (Area of Outstanding Natural Beauty)
NT

AGENDA - MONTHLY PARISH MEETING

10-23/24 APOLOGIES

- 11-23/24 DECLARATIONS OF INTERESTS and REQUESTS FOR DISPENSATION**
(Members are reminded of the need to maintain their register of interests)
To invite Members to declare any pecuniary or other prejudicial interest they might have in the matters on this agenda (Members with pecuniary or prejudicial interests must leave the room for the relevant items);

To receive requests for and if appropriate, grant dispensation to take part in debate or decisions on items.

12-23/24 MINUTES

To approve & sign the minutes of the meeting held on 17th April 2023

13-23/24 PUBLIC PARTICIPATION - Standing Orders suspended

Prior to Part 2 of the meeting there will be an opportunity of up to 15 minutes, if required, for members of the Public to make comments and to ask questions of the Council.

1. General Issues (15minutes)
2. On Matters below (15 minutes)

14-23/24 CHAIRMAN'S ANNOUNCEMENTS

15-23/24 CLERK'S REPORT

16-23/24 STATION ROAD & PAVILION PROJECT

17-23/24 BEACH & SEAFRONT

Bins
Greengym - Beach Litter Pick

18-23/24 THE GREENS

Contract
No Mow May

19-23/24 CONTRIBUTION TO VILLAGE WAR MEMORIAL

20-23/24 BIG HELP OUT

Proposal for Annual Springtime Spruce Up Event

- 21-23/24 FINANCE AND DATA PROTECTION**
1. Financial Risk assessment
 2. Asset register
 3. To authorise the Payment of Accounts
 4. To note receipts and signing of Bank Reconciliation.
 5. To receive and approve the following documents for year ended 31.03.2023:
Balance Sheet, Bank Reconciliation Statement, Receipt and Payment Summary together with supporting notes and statement
 6. To receive and note the Internal Auditors Report for 2022/23
 7. To approve Section 1 (Annual Governance Statement) of the Annual Return for year ended 31.03.2023
 8. To approve Section 2 (Accounting Statements) of the Annual Return for year ended 31.03.2023
- 22-23/24 REVIEW OF MEMBERSHIPS AND SUBSCRIPTIONS**
- 23-23/24 APPLICATIONS MADE TO THE PLANNING AUTHORITY**
- 24-23/24 NOTIFICATIONS RECEIVED FROM THE PLANNING AUTHORITY**
- 25-23/24 WARD COUNCILLOR REPORT**
- 26-23/24 DATE OF NEXT MEETINGS**

Annual Parish Meeting - Monday 22nd May 7pm St Helens Community Centre
PC Meeting - Monday 12th June 2023 7pm